



MEETING MINUTES

Date and Time:	Tuesday, 10/27/09	Project No.	
Location:	Framingham Town Hall	File:	
Originated By:	David Pellegri	Recorded By:	
Signed:			
Date Prepared:	November 9, 2009		
Participants:			
Name	Organization	Number	
Deputy Chief Steven Trask & Sergeant Cronin	Police Department		
Assistant Chief John Magri and	Fire Department		
Bill Sedowitz and Peter Sellers	Public Works/Engineering Department		
Jamie	Technology Services Department		
Peter Barbieri	Fletcher, Tilton, and Whipple		
Dave Pellegri	TTR		
Jay Grande	Planning		

Summary

A meeting was held at Framingham Town Hall to discuss safety concerns, issues, and items to be addressed in the Technology Park Improvement Plan.

Discussion

Items identified to be addressed in report:

1. Wiring- Additional fire alarm cable is required now. Asst. Chief Magri said that the fire department will provide us with a report noting what wiring is required. As private utilities are installed underground, additional duct banks (2 spare) could be provided for future emergency/communication wiring.
2. Fiber- Additional fiber is required in the Tech. Park right now. Jamie mentioned that they are currently providing an estimate to bring fiber down Pleasant Street. Peter B. asked Jamie if he could get an estimate to bring it underground as well.



Jamie confirmed that he will get the estimate for both scenarios. The fiber would be utilized for future wireless communications.

3. Private Utilities- One goal stated in the past has been to relocate the existing overhead utilities underground. Peter Sellers said that due to financial reasons, this won't happen any time soon. He said it costs about 1 million dollars per mile per utility to relocate below ground. However, he did state that all future services should be installed below ground.
4. Public Safety Communication- Repeaters should be incorporated into new designs. Asst. Chief Magri mentioned that he is currently working with Stan to implement this into the Biologics Support Center project. We should discuss with Stan to understand what they are proposing.
5. Helipad- A 150'x 150' helipad for emergency purposes could be incorporated into a larger open space review.
6. Traffic Management Cameras- These should be installed at all signalized intersections.
7. Kiosk Station- Deputy Chief Trask mentioned that a kiosk could be helpful in the area for a patrolman to use as necessary.
8. Response- Will the projected buildout require additional equipment/staff to maintain acceptable levels of response.
9. Water Supply- Peter S. mentioned that the water line design within the Technology Park needs to be reevaluated based on new projected flows recently provided by Lisa Hartman of Genzyme. Stan Bigelow is currently coordinating with Lisa.
10. Sewer- There is a section of sewer (990 Interceptor) which will not be sufficient with the projected build out. This section should be reviewed. Peter S. said he has already mentioned this issue with Henry Fitzgerald of Genzyme.
11. Pedestrian Flow- General pedestrian flow should be analysed from a safety standpoint.
12. Traffic Signals- New signals should have video loop detectors.



TETRA TECH

Action Items

1. TTR to submit preliminary text to the people attending this meeting for review.
2. The fire department will provide us with information regarding what is required for wiring.

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